

**Discovery Charter School
1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Board Meeting
Thursday, March 11, 2021
5:30pm
Virtual Meeting

MINUTES

I. Opening Procedures

A. Call to Order at 5:31pm

B. Roll Call

Members Present: Rochelle Carroll, Terry McKearney, Vikki Castorena, Morgan Appel and Erin Richison

Members Absent: None

Others Present: Principal Neil MacGaffey

C. Pledge of Allegiance led by Rochelle Carroll

II. Approve Agenda

Motion: Appel Second: Richison Vote: MCSU

III. Approve Minutes from February 11, 2021 Regular Board Meeting

*Motion: Appel Second: Castorena Vote: MCSU - Richison abstained,
not present 02-11-21*

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda: None

B. Public Comment – Items not on the Agenda:

- Parent Ms. Bonilla expressed her gratitude for all the information and hard work to get the students back to campus. Her family is still undecided to return in-person but she sees all the effort and time put in to prepare. She suggested to

start a live document with FAQs for those that are still undecided can get more information. She thanked Discovery for picture make-up day. Her family is excited with the re-opening of the school.

V. Adjourn to Closed Session – Virtual meeting.

President Rochelle Carroll recessed to Closed Session at 5:35pm.

A. PUBLIC EMPLOYMENT

Title: Associate Principal

FULLBOARD OPEN SESSION

VI. Reconvene to Open Session – Virtual meeting.

President Rochelle Carroll reconvened to Open Session at 6:03pm

A. REPORT OUT OF CLOSED SESSION

President Rochelle Carroll reported there was nothing to report and no action was taken.

VII. Principal's Report

- Mr. MacGaffey reported DCS students had a successful virtual Read Across America week and thanked Ms. Ybarra, Ms. Fouch and Ms. Wojciechowski for organizing it.
- DCS will have the next students' materials distribution day the week of March 22 for all grades.
- DCS will have picture make-up day on Friday, March 12.
- DCS is currently doing in-person ELPAC testing very safely with a few students at a time in grades 3rd-8th and one on one with Kinder and 1st grade students.
- LCAP committee has been meeting every Monday to work on Local Control Accountability Plan which he appreciates the team for their hard work. The committee gathers information from stakeholders like staff, students, and parents. A Thought Exchange survey was put out to gather this important information. The LCAP Committee will prepare a report to present to the Board in April.
- DCS is partnering with CVESD and safety coordinator Dr. Stone to help our school offer one day every two weeks of COVID-19 testing for any staff and students with parent permission.
- Mr. MacGaffey is excited that SDCOE is about ready to move into the red tier next week now that COVID cases have gone down recently. DCS started the next level of preparation for re-opening and had a plan since October and going over the details lately. DCS has a great plan in place and is ready to reopen after meeting with teachers and staff and going over the details to potentially open April 5, 2021. DCS will also have parent meeting to inform them of the re-opening plan and have an opportunity to ask questions.
- Mr. MacGaffey congratulated and welcomed new teacher Paige Wojciechowski and thanked her for the great job she has done since she started to cover maternity leave for Ms. Metcalf's class.

- He thanked the charter renewal committee and stakeholders who took part and put together the charter renewal petition that was presented to authorizing agent CVESD on March 3, 2021.

VIII. 2nd Interim Budget Report 2020-21

Principal Neil MacGaffey presented an updated 2nd Interim Budget Report to DCS Board.

IX. DCS Bylaws Report

Principal Neil MacGaffey presented a proposed revision of DCS Bylaws.

X. Approve Consent Agenda

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

A. Approve Selection of Wilkinson Hadley King & Co. LLP for the Annual Audit Fiscal Year 2020-2021

Education Code Section 41020 requires charter schools to contract for an annual audit of their books and accounts. The auditor selection from the directory approved by the State Controller must be reported to the County Office of Education by April 1st of each year. As in prior years, Discovery has chosen to be included as part of the audit of CVESD’s financial records through their contract with Wilkinson Hadley King and Co. LLP. There are no additional costs to Discovery Charter as this is covered under the chargebacks paid to the District.

B. Approve Discovery Charter School General Complaint Policy

Motion: Appel Second: Castorena Vote: MCSU

XI. Possible Board Approval of Employment of Associate Principal Consistent with All Terms and Conditions for Such Position

Motion: McKearney Second: Richison Vote: MCSU

XII. Board Communication

- Dr. Appel thanked DCS for the video presentation and welcomed Ms. Alamo and Ms. Wojciechowski to the team, it’s a wonderful place to be and is sure they will make great contributions to a school that stands out already.
- Mr. McKearney welcomed Ms. Alamo and Ms. Wojciechowski to DCS. He appreciates the re-opening report given hoping the county will move to the next tier and allow to re-open.
- Ms. Castorena welcomed Ms. Alamo and Ms. Wojciechowski. She appreciates the video presentation and see the student happy sitting in a virtual class.
- Dr. Richison welcome Ms. Wojciechowski and thank administration for the Charter renewal report that was presented to CVESD and congratulated Mr. MacGaffey for representing the Discovery community and high expectations we have for our students

and the diversity we have through the STEAM program and students we have. Happy Spring break, rest, rejuvenate, take care of yourself and be well.

- Ms. Carroll congratulated and welcomed Ms. Alamo and Ms. Wojciechowski. Ms. Alamo's is CVESD's loss, Discovery's gain. Thanked everyone for the incredible Charter renewal presentation and Mr. MacGaffey for the outstanding job he did presenting it to CVESD and everyone who was part of the process. She'd also heard from many parents wanting student to be back on campus and thanked everyone for preparing for it. She is impressed and excited to see the model DCS is proposing and put together to put students first and allowing students to stay with their classroom teacher. She appreciates all DCS is doing and navigating a new territory for all of us.

XIII. Adjournment: 7:03pm

Motion: McKearney Second: Appel Vote: MCSU

The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday, April 15, 2021 at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board